

MAINTENANCE

Maintenance refers to basic living expenses such as food and shelter that are in excess of the normal expenses of the individual and that are necessary for the individual to participate in an assessment or carry out the terms of the individualized plan for employment.

The following guidelines apply to the provision of maintenance assistance:

- Maintenance may be provided for consumers when it is necessary to support and derive the full benefit of other Department services being provided. Maintenance will not be provided as a sole service. Maintenance should not be used as a device for removing a consumer from an undesirable home situation or for therapeutic reasons only.
- Subsidy of a consumer's home through payment of any type of maintenance to parents, wives, relatives, and/or friends is not allowable. Maintenance should not be provided in the consumer's own hometown if the consumer has an established home. Exceptions should be discussed with the field administrator if extenuating circumstances exist.
- Maintenance, other than for diagnostic purposes, is subject to the economic needs test. All maintenance should cease whenever the first paycheck is received or within 90 days after a consumer is employed. Maintenance costs shall not exceed established rates.

Room and board allowances

- Short-term means a period of time generally less than a week requiring the payment of daily rates rather than weekly or monthly. (See Fee Schedule)
- Long-term generally means more than a week, and less than a month. The counselor may authorize for the prevailing rate not to exceed the established maximum. (See Fee Schedule)
- Extended-Term means room and board needs in excess of one month, an Agreement for Services (DVR-9) is required. (See Fee Schedule)