

CABINET FOR WORKFORCE DEVELOPMENT  
DEPARTMENT OF VOCATIONAL REHABILITATION (DVR)

**AGREEMENT FOR ON-THE-JOB TRAINING SERVICES**

This AGREEMENT is made this day \_\_\_\_ of \_\_\_\_, \_\_\_\_, by and between the Department of Vocational Rehabilitation party of the first part and \_\_\_\_ of \_\_\_\_, party of the second part. Whereas the party of the first part is desirous of securing for rehabilitation clients as may be certified by the party of the first part, the following described rehabilitation services or purchases, not to exceed the cost rates shown below:

SERVICE: On-the-job training for (DOT#) \_\_\_\_ (working job title) \_\_\_\_\_. Training will include, but is not limited to, the following job duties:

JOB DUTY:

Training will last for a total of \_\_\_\_ weeks at \_\_\_\_ hours per week. The party of the first part will be reimbursed by the Kentucky Department of Vocational Rehabilitation at the rate of \_\_\_\_ per hour for the actual number of hours trainee worked. Trainee is to receive compensation coverage, privileges, etc., that accrues to other employees holding a similar position. There will exist an employee/employer relationship even though this is considered on-the-job training.

Trainee progress reports (forms to be provided) are to be submitted by party of the second part to the Kentucky Department of Vocational Rehabilitation (to designated counselor) every \_\_\_\_ (☐ weeks ☐ months) along with the bill for the number of hours actually worked during that time period. Upon receipt of the progress report and the bill, the designated counselor will invoice (DVR EP-8) for reimbursement of training cost to party of the second part within 30 working days after receipt of the signed invoice in the office of the designated counselor.

If trainee's progress is deemed unacceptable by either party at any time during the OJT, the training will be terminated upon notice by the dissatisfied party. If adequate progress is being made, a continuation of training commits the party of the second part to retain trainee as a "regular employee" at the end of this on-the-job training provided client is able to maintain or improve the level of performance.

This agreement is valid from \_\_\_\_, \_\_, \_\_\_\_ to notification of change by either party.

This agreement may be canceled by either party at any time for cause or without cause on a 30-day written notice.

APPROVED BY:

\_\_\_\_\_  
DVR Field Administrator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agent Signature or Training Agency,  
Party of the Second Part

\_\_\_\_\_  
Date

\_\_\_\_\_  
Counselor Signature

\_\_\_\_\_  
Date

# CERTIFICATION REGARDING SENATE BILL 258

Pursuant to 1994's Senate Bill 258, the bidder/offeror shall reveal to the Commonwealth, prior to the award of a contract, any final determination of a violation by the contractor within the previous five (5) year period of the provisions of KRS Chapter 136, 139, 141, 337, 338, 341 and 341.

For the purpose of complying with the provisions of Senate Bill 258, please list any final determination(s) of violation(s) of KRS Chapters 136, 139, 141, 337, 338, 341, and 342, which have been rendered against the bidder or offeror within the five (5) years preceding the award this contract. Please include, the date of the determination and the state agency issuing the determination. (Please use extra sheets if necessary.)

KRS VIOLATION

DATE

STATE AGENCY

The contractor is further notified that 1994's Senate Bill 258 requires that for the duration of this contract, the contractor shall be in continuous compliance with the provisions of KRS Chapters 136, 139, 141, 337, 338, 341 and 342, which apply to the contractor's operations. Senate Bill 258, further provides that the contractor's failure to reveal a final determination of a violation of KRS Chapters 13, 139, 141, 337, 338, 341 and 342, or failure to the above-cited statutes for the duration of the contract, shall be grounds for the Commonwealth's cancellation of the contract, and the contractor's disqualification from eligibility to bid or submit proposals to the Commonwealth for a period of two (2) years.

ORGANIZATION

SIGNATORY OFFICIAL

SIGNATURE

DATE

Chapter 136 – Corporation and Utility Taxes  
139 – Sales and Use Taxes  
141 – Income Taxes  
337 – Wages and Hours  
338 – Occupational Safety and Health of Employees  
341 – Unemployment Compensation  
342 – Workers' Compensation