

Commonwealth of Kentucky
Department of Vocational Rehabilitation
Kentucky Cabinet for Workforce Development

Individualized Plan for Employment
Agreement of Understanding

SSN:

Eligibility Statement:

You are eligible for Vocational Rehabilitation Services because you have a disability that keeps you from getting and keeping a job. Vocational Rehabilitation services can only be provided if there is a good chance you will get a job after receiving these services.

Your Responsibility:

You will work with me and try to help yourself as much as you can. If you fail to do your part, your services may be stopped.

Client Assistance:

This program has been explained to you. If you have problems or questions about your Rehabilitation Program after talking with me, you can call the Client Assistance Office, Toll Free at 1-800-633-6283.

Funding:

You understand some parts of this program may depend on your financial resources and the amount of money available to serve clients. If you qualify for funds or services from other sources, you understand they will be used for your Rehabilitation Program.

Changes In Your Program:

If you no longer qualify for services, you understand, I will discuss the reason with you. If Department changes occur which affect your program, you will be notified. Your right to appeal these decisions has been explained to you.

At least once a year, you and I will look at your program to see what progress you are making or if changes are needed. You understand when your program is finished your case will be closed. You may be considered for more services, if needed, to keep your job even after your case is closed.

Counselor's Signature

Date